

**RAILROAD COMMISSION OF TEXAS
FORMAL COMMISSION ACTION
AUGUST 17, 2004**

Pursuant to lawful notice, the Commission held an open meeting at 1701 N. Congress Avenue, in Room 1-111, Austin, Texas, on the 17th day of August 2004, commencing at 9:30 a.m. Chairman Victor G. Carrillo and Commissioners Charles R. Matthews and Michael L. Williams were present. Chairman Carrillo presided.

- I. The Commission began consideration of matters authorized by law including the administration, budget, procedures and personnel of the following divisions as presented by the division director or other authorized personnel:

A. Executive Office: Deputy Executive Director Kathy Pyka

1. The Commission reconsidered action taken at the August 10, 2004 conference in which the Commission placed a two percent cap on the FY 2005 Operating Budget merit pool. The Commission voted (3-0) to remove the two percent cap and instead limited the total cost of salary actions, including merit actions, to the amount of each Division's adopted FY 2005 Salaries and Wages budget.

B. Information Technology Services: Director Bowden Hight

1. The Commission approved (3-0) the Information Technology Detail for Biennium 2006-2007 for submission to the Governor's Office and the Legislative Budget Board. The ITD plan is prepared to substantiate capital projects information and to show how Information Resources technology is managed, how the IR Strategic Plan is implemented and how the IR budget will be used in the next biennium for the agency.

- II. With no further business to come before the Commission at this time, the conference was adjourned at 2:35 p.m.